

Data subject's request

Signed below

Name and surname:

Residence:

I hereby request the controller - ISO Management, s.r.o., Údolná 226/3, 010 03 Žilina,
Company ID: 51903661, **for / mark required /:**

access to my personal data

Upon your request, we will issue a confirmation with information on the processing of your personal data by our organization.

Note. We may not comply with your request for access to personal data if:

- the request for information is manifestly unfounded or excessive;
- you ask for a copy of personal data concerning you and that copy would inevitably also contain personal data relating to other persons, and it would not be technically possible to remove, delete or obscure such data of other persons,
- the requested data has been erased before the request for access has been received.

correction of my personal data

Upon your request, we will correct or complete incorrect or outdated personal data we process.

Note. We may not accept your request to correct personal data if:

- the request for repair is clearly unfounded or disproportionate,
- the correction would inevitably also affect personal data relating to others,
- we do not process the personal data to which the request relates.

deleting my personal data

Upon your request, we will delete your personal data as long as the legal conditions are met.

Note. We may not accept your request to delete your personal information if:

- we have to process personal data:
 - to fulfill legal obligations (tax laws, accounting law, etc.)
 - to fulfill the public interest task
 - in the exercise of official authority
 - for reasons of public interest in the field of public health
- where processing is necessary for archiving purposes in the public interest, for scientific or historical research purposes or for statistical purposes,
- we have to process personal data to assert or defend against legal claims (eg, if a customer requests the deletion of a particular email communication that the operator wants to use to defend against a legal claim already initiated by that customer or a third party),
- we do not process the personal data to which the request relates,
- the deletion of your personal data would inevitably affect personal data concerning others.

limiting the processing of my personal data

Upon your request, we will only store your personal information and will no longer work with it unless the legal conditions are met.

Note. We may not accept your request to restrict processing of personal data in cases of:

- if we have to process your personal data to assert or defend against legal claims,
- if we have to process your personal data to protect the rights of another person or company,
- if we do not store your personal data covered by the application,
- if the restriction on the processing of your personal data would inevitably affect personal data concerning others,
- if the requested data have been erased before the request for processing limitation has been received.

transmission of my personal data

Upon your request, we will provide you with your personal information in electronic form as an XLS or CSV file.

Note. We may not accept your transfer request if:

- the request concerns processing which is necessary for the performance of a task carried out in the public interest or in the exercise of the public authority entrusted to us,
- the transmission request is clearly unfounded or disproportionate,
- such transmission is not technically possible,
- the transfer would inevitably have an adverse effect on the rights of others.

I request a notification on how to handle an application in the following way:

- in the same way as I submit this application,
- in another way:

We will process your request within one month at the latest. In justified cases, due to the complexity and number of requests, we may extend this period by another two months, even repeatedly, and we will inform you of the extension and the reasons for the extension within one month of receiving the request. If your application is not handled within this time limit, you can file a complaint with the Office for Personal Data Protection of the Slovak Republic and ask for redress in the court.

If you are requesting access to personal information concerning you, we are required to verify your unique identity.

We will provide you with a notice of how the request has been handled in the same manner as the request was made, unless you request otherwise.

We process your request free of charge. In the event of a repeated, manifestly unfounded or disproportionate request, we may require a reasonable administrative fee or refuse to act.

After completing this document, send it to the postal address of the operator or to e-mail: info@isomanagement.sk.

Date of application:

Applicant's signature: